



Area Service Committee Minutes for February 2008

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

ASC Steering Committee Report

Apologies:

- Final demand received from ECCNA venue for PI teas and coffees £282. UK PI is going to pay half but we are going to have to pay this upfront out of literature profits.
- Andy RCM – Voting Quorum needs to be discussed. 50% of GSRs in attendance at the beginning of area. 2/3rds majority if changing policy. 1 more than half if a normal vote. Abstention vote stands for? We need to decide on this. This is to be discussed in Old Business
- Treasurer stated the closing balances were decreasing each month

| | |
|-----|-------|
| Oct | £2094 |
| Nov | £1968 |
| Dec | £1899 |
| Jan | £1803 |

Our prudent reserve is £1300

Outgoings are exceeding the incomings. We need to either promote more donations or reduce the amount of service/expenses we have.

Lenny thinks we aren't in a financial position to increase budgets.

There are 90 meetings in this area, in the following months a small amount of donations were made:

| | |
|-------|--------------|
| Jan | 15 donations |
| Feb | 23 donations |
| March | 20 donations |

Where is the money from the other meetings going? Could we contact them and ask?

- P&C Chair and Vice Chair are handing in their positions

Rob stated his meeting hasn't had any support from P&C

Have they got and funds they need to pay back and can we confirm they are disbanding?

- Andy suggested we changed the GSR slot to the end of Area and also not give literature out until the mtg. had finished to keep GSRs in attendance?
- Outreach Coordinator asked for £100 budget. The treasurer stated he was apprehensive about giving £100 commitment each month due to our financial situation. Joe raised a point that we shouldn't be frightened of spending down to our prudent reserve. Andy asked why Joe couldn't form a sub committee.

Tony stated he as Phonline Coordinator attends the PI Committee so he's not the only person making decisions.

The secretary asked if sub committee reports could be emailed to her by the Wednesday after area to nicola.rimmer@tiscali.co.uk This may be changing for March's reports.

Attendance

Nicky Secretary, Lenny Treasurer, Tony Phonline Chair, Joanne & Kim Literature, Stephen M Convention Chair, Graham Post-box, Andy O RCM, Sharon T Vice Chair, Rob PI Chair, Neil ASC Chair, Joe Outreach, Eamonn CD Library, Peter Mtgs. List, Andy M Vice Chair H&I Ruth, Paul H, Paul, Rob W, Michael C, Scott G, John H, Phil P, Lee, Owen, Clinton, Adam, Steve, Robert, Gary, Tony, John, Stuart H, Peter Jones, Julie G (GSRs), Mark T, Skim B, David, Jason S Addicts

Concepts Read By

Ruth

Apologies

Collette (GSR), Paul O (GSR), Jon Jon (H&I Chair)

Last Months Minutes

Passed

Treasurers Opening Balance

£1803.37

Introductions & Group Issues

15 GSRs in attendance

- Rob stated they'd set up a subcommittee in Darwen to raise awareness of NA in Baccup by doing a funday as they want to set a mtg. up in Baccup.

They need some help in putting on the fun day. Next meeting, Sat 9th February at the Earcroft Community centre at 6pm. **Can GSRs take this back to their mtgs.**

Eamonn voiced that this is another reason why we need Outreach.

Rob suggested maybe they could contact the F&E committee for the convention to get some

guidance.

Andy & Joe asked them to bring a proposal with intention to the next Area and then there could be a possibility of some money for them.

- Mike – Wed night meeting in Warrington 7pm needs some support, there is a crèche which is using up all their funds.

Ruth shared that the P&C committee said they would financially support mtgs. for 6-8 weeks and then it was the group's responsibility. However they never received any financial support?

- Scott – Thur afternoon mtg. is a mediation meeting. He said there are random meditation tapes being played, maybe from different religions.

Phil said he felt that this was against the traditions. Sharon stated that only NA stuff should be used. There was some discussion. Andy said he'd take it to Region.

- Owen Mon night St Annes asked what's happening with the bank account, this is to be discussed in New Business
- Gary Wed night Blackpool mtg. 8pm will be changed to a Basic Text Study Mtg. from this week.

8-9pm Basic Text Study

9-10pm Fellowship, refreshments and chat

Positions Vacant

| <u>Position</u> | <u>Servant</u> | <u>Start Date</u> |
|---|------------------------|-------------------|
| ASC Chair | Neil | Sept 07 |
| ASC Chair Vice | Sharon | Nov 07 |
| ASC Treasurer | Lenny | April 07 |
| ASC Treasurer Alternate | Position Vacant | |
| ASC Literature | Joanne | May 07 |
| ASC Literature Alternate | Kim | May 07 |
| ASC Secretary | Nicky | April 07 |
| ASC Secretary Alternate | Position Vacant | |
| ASC Brew person | Ruth | May 07 |
| Regional Committee Member | Andy O | Dec 07 |
| R.C.M Alternate | Position Vacant | |
| European Convention Chair | Mick | |
| CD & Tape Library | Eammon | Aug 07 |
| Convention Chair 2008 | Steve M | |
| Helpline Chair | Tony | Oct 07 |
| Hospitals & Institutions Chair | John | May 07 |
| Meetings List | Peter | Aug 07 |
| Outreach Chair | Joe | Dec 07 |
| Parents & Carers Chair + F&E | Anthony | Aug 07 |
| Post Box | Graham | Dec 07 |
| Prison Sponsorship | Leanne | April 07 |
| Public Information Chair | Rob | Sept 07 |
| Webservant | Position Vacant | |

Ruth wanted to put herself forward for Alt treasurer but her GSR position is only up in March, she is going to come back then.

Literature Report

Sales: £775.10 - £200 was given to Area
Stock: £1377.48 - £70 was paid to Brussels

Joanne gave her thanks for keeping the room clear.

If anyone wants medallions Joanne can order them.

They need people 2-3 years clean to help with the convention literature sales. She also requested 30-40 meetings lists for the convention

Joanne wont be here next month so if anyone has got 1yr or more and would like to help with giving out the literature please see Kim.

There are some new leaflets for sale; these are however not on the order forms.

There are some pre orders that need picking up, Lee said he would take these back to the meetings.

Andy RCM asked whether there should be a CAP on the stock level as this is money we can't spend. Nicky suggested we sell the novelty items that we can't sell at area at the convention?

Meetings list

Lists have gone out. Peter sends his apologies re his non attendance at last months area.

Peter asked for some expenses for travelling to Area. Sharon stated he is entitled to this money. It costs £30 for Peter to attend; this would mean his budget would need to be raised.

Phil suggested Peter has a Vice meetings list person so when Peter can't attend his Vice will?

Can people get postcodes of their meetings to Peter?

CD and Tape Library

Eamonn has now completed the list of Share CDs for GSRs to take back to their meetings.

Eamonns mtg. is giving CDs to newcomers and covering the costs from their meetings funds.

Eamonn to find out about the copyright issues.

Post Box Report

Graham has distributed, bank statements and the NA Way Magazines.

Old Business

- CD tape review committee. The committee down South have said they will review our shares but they have a backlog so have suggested we set up our own sub committee.

The Chair needs 2 years clean time and we need 3 reviewers with 5 years clean time each. Can GSRs take this back to their meetings

Neil has some guidelines, these will be put in the emailed minutes (too late to go in posted ones, sorry)

- GSR Workshop – the first Workshop will be held at the convention. Neil collected all the volunteers' details.
- Sharon raised a concern re the Wednesday night Blackpool mtg. as they are not going to be reading all the cards. See page 41 of the Guide to local Services?
- Outreach – Should this be a committee. There was some discussion. Joe agreed to set up a sub committee, the meetings will be held on the last Saturday of every month.

Helpline Report

Phone line Report February 2008

All shifts are being covered and no problems have been reported that haven't been dealt with. We have received a request from Ascot House Rehab Centre in Oldham for information about N.A. and we will be passing this over to Public Information to arrange a presentation.

We attended the PI sub committee meeting held in St Helens last Saturday 26th January and we were offered support for the coming year and following the meeting we decided it would be beneficial to put on a training day to be held in May, we are looking for a venue so if anyone has suggestions this would be appreciated. We will be creating a combined training and recruitment day flyer in time to be handed out at the convention in March and again if you know anyone who has experience in producing layouts for flyers could you please let us have their details so we can contact them.

The P.I. Secretary is sending a Phone line training pack that is used by the UK Helpline committee and we will be using this to pick topics for the training day.

I will be using my budget to buy a P.I. workbook and enough 'where to finds' to be given out in new volunteers starter packs and it will then be their responsibility to maintain the packs and pass on when the service is complete.

We will be contacting all 'Twelve Step' volunteers on the list to identify any gaps in the service and hopefully we can fill them as soon as possible.

We will be putting together a two year plan together so it can be added to the P.I. drafted two year plan.

Your willing servant

Outreach

See table attached – Outreach Volunteer/Support information

Carlisle meeting voiced their gratitude for Outreach supporting their meeting.

Outreach Report

FEBRUARY 2008

Basically, Outreach functions thus: it offers support to meetings that are struggling and that would benefit from this type of service. Groups that ask for support will be helped as much as possible within the limits of the resources available. Please understand that resources are relatively limited. Once a group has contacted Outreach, volunteers on the list will then be organised to offer the requested support. In order for outreach to function, we need, by definition, volunteers who (ideally) are prepared to travel to any meeting that is struggling and could use the support.

No more names have been added to the volunteer list during January. There are currently nine names in total on the volunteer list. This is a good start but we could do with more people to get involved. It would be ideal to have people involved from all over the North West and North Wales area, although this is probably unrealistic. However, this does not mean to say that it could not be realised someday. There are areas under the auspices of our ASC where, as yet, no one has volunteered for this type of service. Apart from one volunteer from the Blackburn area the rest are from the Blackpool and St Annes area.

Over the last two month's I have sought volunteers to serve NA in this capacity. Outreach would benefit from having a coordinator on the ground in each area.

There are currently two groups that have approached Outreach for support. Both (Colne and Carlisle) meetings were supported last month – 9th and 16th January respectively. This was done without the reimbursement of expenses. Thank you to those who selflessly served. The £50 given at February's ASC means that money for expenses is available if people are willing to support the meetings in question. Hopefully human power will not be an issue.

It is with regret that I have to stand down from Outreach committee service. Upon further consideration, I cannot give the time and energy necessary for what is (apparently) required. I will be attending the steering committee next month to go through the formalities. A final report will be presented at this time. However, this does not mean that the last two-month's groundwork cannot be further developed. A great opportunity has presented itself - it would be a shame not to take it.

Thank you to those serving NA in this capacity through February.

Joe (07795 221 610)

For the addict who still suffers

Regional Committee Member Report

RCM REPORT TO NWE/NW ASC FEB 2008

I attended the UKRSC (UK Regional Service Committee) meeting on January 12th / 13th in Shepherds Bush London.

- In response to the question can UKPI give presentations to financial institutions the answer was yes.
- The issue of groups and voting procedures was put to the floor and the feedback from other RCM's (Regional Committee Members) was that there are varied ways that groups go around business and

structure to their meetings. That this represents the diversity of our fellowship and the autonomy of the group. Some groups choose to have only service members vote and others may put it to the whole of the group, some may choose to allow whoever attends their group conscience to vote. This is generally not seen as affecting N.A. as a whole. Any N.A. member who has a grievance with a group can attend that conscience and voice it to be discussed. The power of decision however lies with the conscience of that group.

- A discussion took place on the future proposal that three of the six Regional Meetings be held somewhere in the north of the country. There seemed to be some opposition to this but on the whole there was more enthusiasm.
I am presently doing research and looking for locations in the North West that would be suitable. I am hoping to put a full and comprehensive proposal at the next RSC meeting. The rationale behind this is for fellowship development, more inclusion from the North at RSC's and that Regional positions prospectively be filled by more members from the North of the country. Can GSR's ask groups for feedback on this as it would mean changing existing Regional policy?
- Most of the service positions at the RSC were vacant and new members voted in to these positions. They are mostly all available at the same time and rotated yearly on the same date. There are however The Secretary and Vice secretary positions still available:
Clean time requirements are:
Secretary – 3 years and one year commitment.
Vice secretary – 2 years and one year commitment.
There are also various positions vacant with UKH+I.
A part time paid worker vacancy is available with the UK Service Office.
- Quorum at Region is 50% of the GSR's of all meetings in North West.
Of all voting there must be a majority i.e. one vote can carry a majority. The abstention vote needs to be clarified (whether it should count as a no vote).
There must be a two thirds majority if the vote is around changing policy.
- An issue around our bank account was raised as it has not been fully functional for nearly a year. The importance of this needing addressing properly is now quite urgent.
This Area only donated to region only twice last year.
The Regional Treasurer would like a bi-monthly report from our treasurer (this should be standard practice).
- A discussion took place on the requirements regarding Outreach. Sussex Area had similar experience and the service member does not now attend area.
Does such a Service Position require a committee? It is felt that a position such as this should be accountable to and with a committee to function properly in the sense of accountability and transparency. It was suggested that maybe this position could benefit if to operate under the umbrella of PI.
Should a position be filled at all if it is not functioning as suggested?
- Every meeting is to be listed on the UKNA website www.UKNA.org/meetings and register postcode for meetings. This can be done by pressing the little pencil icon next to the listing on the website.
- UKNA Convention this year in Birmingham (flyers).
- Meeting was held in relation to the CAR on 23rd Jan. Thanks to all those that attended. Document for RD (Regional Delegate) to be handed out.

- The RCM budget has been the same for a few years now and needs to be revised. The existing budget of £140 is not enough. My expenses come to around two hundred pounds. The breakdown is:

Accommodation - £98.00

Fuel - £70.00

M6 Toll - £9.00

Printing - £4.20

Food - £23.79

Total - £204.99

Proposed new budget £200.

IN SERVICE, Andy O.

GSR's

Take Back To Groups

- Feedback on CAR (CONFERENCE AGENDA REPORT) issues. * See Attached sheets with Regional Delegates Suggestions.
- How do groups feel about the North of the country hosting three of the six Regional Meetings which are usually held in London?

Area Business

Julie stated we shouldn't really ask for food money. Steve suggested budgets should be reviewed in October.

Adam stated their group printed off the whole CAR report off the internet and found it very beneficial.

North West Convention Report

Convention committee report January 2008

Well folks the convention is increasingly getting closer and closer and things are hotting up.

The F&E & convention committee have worked extremely hard and raised just over £2000 towards the convention, this work has included merchandise sales and various events. It has been a very emotional experience for everyone as we have at different times had varying opinions along the way but still worked well together for the good of the convention. We have one last fundraiser which is on February 16th at Pensioners Hall, St. Anne's from 10am till late. Flyers are in meetings now, if you have problems finding them please feel free to contact us.

We have decided to have a memorial tree at the convention for all our fellow addicts, families and friends who won't be here with us for one reason or another. There will be paper on hand and small messages can be pinned to the tree which we would like to plant somewhere in the North West after

the convention. If anyone has any ideas of places they would like the tree planted then please forward your suggestions to the convention committee.

We are now taking a list of names for people to do service over the weekend; this would include people to share and chair the marathon meeting, stewards, meeters & greeters and also people to help out with local hospitality.

We are looking for NA memorabilia to either auction or raffle off at the convention, I know some of you hoarders out there have many "NA things" stuffed away in bottom draws and in cupboards that if won by a newcomer will give them a sense of pride to own, so come on dig out all that lovely stuff and keep what you have by giving it away.

The programming is moving well, Tony and "The Programming Committee". Are still open to suggestions, we are trying to focus on newcomers, spirituality and service with new designer workshops (Trust me its not going to be anything you ever SEEN BEFORE!!) but if there's something you'd like to see at the convention please contact us.

Unfortunately I believe the Parents & Career committee is stepping down from their service before the convention. We have advertised that there will be a crèche at the convention and after speaking to UK P&C they have given us some guidelines and we will work on fulfilling this commitment. Please see future minutes for updates.

The convention committee meeting is held every Thursday night at 7.30pm at Saint Luke. Guide Post Square Longsight Manchester M13 9AB, this is open to anyone wishing to show an interest.

And finally I just wish to thank the convention committee and everyone who has served with us in the last 6 months for their continued help & support

In Loving service Stephen M, Convention Chair
Manchester-2008@hotmail.co.uk 077 01 01 06 09

Area Business:

Phil asked if there were going to be any Service workshops. The answer was yes.

Ruth said she thinks there is some money left in the P&Cs bank account to help with the conventions crèche.

Steve apologised for the lack of minutes, there hasn't been a secretary until now.

Prison Sponsorship Report

Gary was in attendance but had no report due to a mix up.

Sharon stated she attended their meeting and said their doing a great job.

Prison sponsorship sub-committee 27th Jan 08

Minute's silence

Concepts read by Gary

Chair - Rob Vice Chair - Lisa Literature - John Secretary - Sally
Co – ordinates in most areas, of NWE & NW – Rob, Eammon - Steve Brews person –
Jack Alternate Co –ordinate – Peter

POSITION VACANT:

Treasurer - 2 years clean time needed.

Co – coordinators for - Manchester & North Wales

AlterNet position to all other commitments need only have 6 months clean time if doing a 2 year position.

ATTENDANCE SUB – COMMITTEE:

Rob, Lisa, Steve, Sally, Eammon, Lee, Tony, John, Jack, Peter, Paul, Mel

CONCEPTS:

Concepts read by John – addict:

APOLOGIES:

Rob – Lancashire Co-ordinator:
John – Literature:

LAST MONTHS MINUTES:

Looking at carrying the message to the Public:

Revues the convention PI Presentation:

Free print in press for Convention:

Steve seconded minutes:

TREASURER OPENING & CLOSING BALANCE:

Opening Balance: - £200.00

Closing Balance: - £11.60

INTRODUCTIONS & Q & A SESSION:

All visitors welcome: Q&A session was read out of the PR hand book and used for the training of PR sub-committee with regards presentations. Everyone loved it.

VISITORS REPORTS / REQUEST:

Tony the phone line chair gave a verbal report to the whole committee.

Tony has taken over in November 07, and would like to have support from PI and be part of a committee and not a one man in a commitment. This is part of the PR handbook and we as a Sub-committee support that interaction. Tony will be coming to the PI committee meeting from know on. Phone line minutes will be part of PR minutes.

Tony needs to update the 12 step list because of members who have left. To help members who do service, we are holding a PI & Phone line work shop at the convention on Saturday.

There will also be a training day for all the members who do service and for all the members who wish to start phone line service. (Even if you are on the 12 step list)

Some new ideas round an email address for the Phone line Chair to pick up all dater from each member doing service on the feedback information forms. This is to see how effective the phone line is and be able to report back to the A.S.C. Accountable for money and how it is best spent.

CHAIRS REPORT:

The convention & the co-ordination of how we as a committee will be doing service over the weekend.

Rob has been to the convention committee meeting to finalise the details of the PI presentation on Friday. This presentation will be done with a PowerPoint and all the equipment has been provided for by the convention committee.

There will be a flyer and poster blast, in the Moss Side area on the 09.02.08. Letters will also be handed out and anyone willing to come and do service is welcome. We are meeting up in Moss side. Please contact Rob the Chair for details and time. A great chance for more NA members to do more service, we hope this will come from local members or members at the A.S.C.

The room for the workshop on the Saturday is still to be arranged, by the convention committee. Workshop will be on the CHIT SYSTEM & PHONELINE SERVICE.

We have a Literature & information stand, which will run for the hold weekend. Normal PI will be done on the Friday & Saturday but the Sunday we hope to have some merchandize. Steve the Co-ordinator for Liverpool has the Rota for the stand and anyone willing to do service is welcome. Please come along and learn or get a feel for PI & front line service, anyone new will be with a member of the PI committee and totally supported.

LITERATURE REPORT:

No report handed in:

CO-ORDINATORS REPORTS:

No reports handed in: We have a new Alternate Co-ordinator with Peter, who will be learning form Eammon. This is a two year commitment. The area that they cover is Cheshire.

NEW BUSINESS:

We have internal training days coming up after the convention. Training days are targeted at the Co-ordinators learning, "how" to do different presentation and use PowerPoint tools.

A training day for the Phone line and all who do service on it. We are moving the PI Sub-Committee meeting round the country to support isolated areas; who requested help.

Dater base information from the convention feedback forms to up loaded. A job list is sent out to the whole PI committee. List to be completed by the next Sub-committee meeting.

PRESENTATIONS COMPLETED:

| | |
|-------------------------------|---|
| Date: 18.01.08 | Venue: St.Helens drugs & alcohol team |
| Members: Rob – John – Michael | Present: 30 professionals & Public |
| Literature: Handed out | Presentation: PowerPoint – personal story & Q&A |

FUTURE PRESENTATIONS:

We have four presentations coming up; but we are trying to direct as many requests as possible to the presentation at the convention. This is to save on money and rescors.

OLD BUSINESS:

“Back to basic” two year plane of service and handover for PR in the NWE&NWA, to be read & brought back to the next committee meeting, with any new ideas or amendments. Report to be ready for April A.S.C. Back to basic, two year plane to be implemented into action as from April. Asking the A.S.C with help round the Literature & printing of letters etc; for the Presentation at the convention.

SERENTIY PRAY: Closed the meeting with Serenity pray & “thank you” to all, for your service.

NEXT MONTHS MEETING DATE & VENUE:

Date: - 29 / 12/ 07

Time: - 1pm until 3pm

Venue: - St.Helens – Holy Trinity Church, Traverse Street, Parr Mount, Fingerpost.

Website Report

Dave has finished his commitment – Thanks Dave. He has handed Neil a CD re the website.

Hospitals & Institutions Report

A proposal was raised but as this wasn't discussed I have saved it for next month s minutes.

A guy at Edenfield has been sent a Prison Sponsorship pack. UK H&I have said that the H&I committee shouldn't help him? There were some discussions re helping someone with mental health problems. Steve stated the UK H&I Chair is a trusted servant that does not govern. Steve suggested H&I go ahead and help him

HMP Walton: Only 5 people got cleared. The Chair and Vice Chair are going to go in and set up the meeting. There is some controversy as they can't be panel leaders.

Steve stated sometimes we need to use common sense.

Rob asked why the PI and H&I meetings were held on the same day. Rob asked what would happen if someone wanted to get involved with both H&I and PI?

Narcotics Anonymous North West of England Area H & I Sub Committee 26.1.2008

Attendance

John John (chair) Andy (vice chair) Lee G.John D.Mel.Kara jane.Liz.Clare.Lee.Billy.Jimmy.Mike D.Carl.Mike B.Carol.Gary L.

Traditions Read by Mike

Apologies

Keith (panel Leader Birchwood)

Positions Vacant

Treasurer (2 year clean time) Secretary (1 year clean time)

Panel leader Kirkham (1 year clean time) Panel member Kenyon house (6 months)

Panel member Pierpoint (6 months) Panel leader Lancaster castle (12 month)

Positions filled

Treasurer Gary L. Panel Leader Kenyon house Clare. Panel Member Pierpoint Cara Jane.

Panel Coordinators Reports

Manchester Area

Strangeways

Going ok attendance low. Possibility of regular presentations in daytime once or twice a month on Saturdays Sundays

Edenfield

Going good attendance ok.They are now in touch with Prison sponsorship

Hospital contact to contact Linda in next two weeks

Kenyon House

Meetings in good attendance message being carried. Mark finished position as Panel leader.Thankyou Mark for your service. Clare panel member got voted in as the new panel leader well done Clare.

Lancs. Area

Kirkham

Requested presentation. Just waiting for list of names to be checked. Ongoing

Lancaster Castle

Meetings going well have been cancelled on occasions due to circumstances beyond our control. Steve handed in position as panel leader due to personal reasons; we thank Steve for his service.

Female Focus

Going well. Mel finished her position as panel leader and we would like to thank Mel for her service.

Female Focus has now merged with Pierpoint.Cara Jane panel member has now been voted in as panel member pierpoint.

Peirpoint

Has now closed its women's unit and will now be mixed meetings.Cara Jane Was voted in as panel member

Liverpool Area

Adelaide House

Things going well, meetings have a good attendance. Struggling to get women sharers

But message is being carried

Kevin White

Everything going good, meetings are very well attended. The unit has now received 15 months literature

Birchwood

Meetings in good attendance. The unit has now moved to new premises and has doubled its amount of residents. The first H&I meeting was held there on 20th January
Residents are attending NA meetings when they leave.

HMP Risley

Contact with Gov Fitzpatrick. The presentation date to be fixed for end of February.

HMP Walton

List of members has now been cleared. There were 7 names on the list and 5 have been cleared.
Want us in ASAP. Just waiting for meeting with security and members that have been cleared.

HMP Hindley

Presentation day set for 24th March 2008.

Lit Report

20 basic texts given out with this month's literature. These are to be kept for meetings and not given to clients. 4 sets of guidelines were given out to members without.

Treasurer Report

| | |
|---|---------|
| Opening balance | £200.00 |
| Female focus | £51.60 |
| Prestwich | £3.00 |
| Travel to Manchester convention committee | £20.00 |
| Refreshments | £5.02 |
| Rent for venue | £14.00 |
| Various IPs | £11.50 |
| Literature | £76.50 |
| Closing balance | £18.38 |
| Requesting | £181.62 |
| Old Business | |

Sub committee agreed to take young member into hindley for presentation on 24th march 2008

New Business

Proposal made for UK H&I training day to be held in Liverpool in October 2008

Proposal for northwest area H&I training day to be held in Manchester 5th April 2008 to be given to ASC.

Proposal by John John (Chair) for himself and Andy (Vice Chair) to take meetings in HMP Walton to get some stability.....Agreed by members

End of Meeting

Next meeting Saturday 23rd February 2008 at 3pm. The venue is Stoneycroft Church, lister drive, off green llane Liverpool L13

The committee would like to thank all those that have been involved in service this month and we welcome any new members to the committee.

ALSO CAN ALL G.S.R's INFORM THEIR GROUPS OF ALL SERVICE THAT THERE IS AVAILIBLE ON THE H&I SUB-COMMITTEE!!!
CAN G.S.R's ALSO ANNOUNCE NAMES ARE NEEDED FOR ALL INSTITUTIONS

Close (Serenity Prayer)

New Business

The Steering committee voted on Peter getting £30 and Joe getting £50 just for this month as there were not enough GSRs in attendance as we ran over time.

Treasurers Closing Balance

£1968.42

Date & Time of Next Meeting

We will meet at The Pensioners Hall. St Albans Road. St Annes FY8 on Sat 1st March 2008 1:30 till 5pm. The Steering committee meeting will commence at 1:00pm